

A.C.E. Language Institute — HOMESTAY AGREEMENT 2008-2009

Dear Student,

Welcome to our home! For us to have a successful relationship we need to have clear communication with each other. We will tell you what we expect from you and we hope that you will tell us what you expect from us. Making this written agreement will help each of us remember what we talked about and agreed to do.

I, _____ plan to live in your home beginning on ____/____/____(month/day/year) for at least ____ weeks . I agree to pay \$_____ for each five-week session I stay in your home, defined as **35 nights**, and for any additional days at a rate of \$_____ per day, based on Option 1 or 2.

OPTIONS: The host agrees to provide the student with one of the following options:

- Option #1: Private bedroom, food for all meals (student prepares their own breakfast and lunch); host prepares and shares, five evening meals per week. **\$800.00** (up to 35 nights)
- Option #2: Private bedroom only (no food or meal preparation) **\$600.00** (up to 35 nights) Student provides ALL their own food.

Note: Most students and host choose option #1, as it is the time the family is together and students have a chance to practice their English.

RESPONSIBILITIES: Student agrees to obey the following family/household rules:

- No smoking inside/outside No alcohol & drunkenness
- To discuss plans for all overnight guests with the host in advance
- To be polite and tell host if I am late/not coming home for dinner
- To tell host if I will arrive home after ____PM so he/she won't worry or prepare a meal for me if I won't be home.

Other _____

We, Student and Host, agree to abide by the Homestay Agreement. If we have a problem we will talk together about it. We agree to talk to the Housing Coordinator if we cannot solve the problem between us.

Signature of Student

Signature of Host

Date

Student Name _____	Host Name _____
Home country address _____	Address _____
Phone number _____	Phone number _____
(home) _____	
Medical Insurance Co. _____	Phone number (work) _____

10 DAY NOTICE AND CANCELLATION POLICY

If a student desires to move from the host's home he/she must give 10 days notice. If the student fails to give 10 days notice, the student must pay the host a \$50 cancellation fee. This fee may be deducted from the refund due to the student for the nights not stayed. **Please be aware that the A.C.E. Language Institute does not take financial responsibility for students who refuse to pay their \$50 cancellation fee.**

If a host desires a student to move from their home, the host must give 10 days notice. The host must also refund the balance of the homestay fees paid by the student according to the number of nights paid minus the number of nights the student stayed in their home.

The 10-day notice policy does not apply in extenuating circumstances (as determined by the A.C.E. Housing Coordinator), or during the 20 day trial period.

20 DAY TRIAL PERIOD

The first 20 days after the student's arrival to the host's home will be considered a trial period to determine that the student and host are appropriately matched. If the student desires to move during this time he/she will not be charged the \$50 cancellation fee. If the host desires the student to move during this time he/she will not be required to give 10 days notice. In either case, the host must refund the balance of the homestay fees paid by the student according to the number of nights paid minus the number of nights the student stayed in their home.

VACATION CHARGES

During vacation periods when a student is out of the home for seven consecutive days or longer, the student will pay for occupying a bedroom only, not for food. The host will receive compensation beginning with the first day of the student's vacation according to the following formula:

Vacation Calculation Table		
<i>Housing Plan</i>	<i>Out of home</i>	<i>In home</i>
Option 1 (meals included -- \$800)	\$17.14	\$22.86
Option 2 (no meals included -- \$600)	\$17.14	\$17.14

Example: A student paying \$800 per session (35 nights) finishes a session at the A.C.E. Language Institute, is gone for 10 days, then stays with host family for 5 nights before returning to his/her home country.

Student pays 10 nights at \$17.14 per night	\$171.40
Student pays 5 nights at \$22.86 per night	<u>\$114.30</u>
Total due to the host	\$285.70

Please contact the Housing Coordinator if you need further assistance in computing vacation charges.

MAKING CHANGES IN THE HOMESTAY AGREEMENT

Changes to this agreement can be made only with consent of both the host and the student. All changes should be made in writing and noted on both the student and host copies of the Housing Agreement.